



**Open Report on behalf of Andrew Crookham, Deputy Chief Executive & Executive Director – Resources**

Report to:	<b>Highways and Transport Scrutiny Committee</b>
Date:	<b>29 April 2024</b>
Subject:	<b>Highways and Transport Scrutiny Committee Work Programme</b>

**Summary:**

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

**Actions Required:**

Members of the Highways and Transport Scrutiny Committee are invited to:

- (1)** Review and approve the contents of its work programme; and,
- (2)** Highlight any additional scrutiny activity which could be included for consideration in the work programme.

**1. Background**

Overview and Scrutiny should be positive, constructive, independent, fair, and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

## 2. Committee Work Programme

<b>29 APRIL 2024 - 10:00 am</b>			
	<b>Item</b>	<b>Contributor</b>	<b>Type of Report</b>
1.	<b>Bus Service Improvement Plan</b>	Helen Reek, Support Services Manager (Transport Services)	Pre-decision Scrutiny (Executive Councillor decision between 07 - 31 May 2024)
2.	<b>North Willingham Highways Depot - Replacement of Vehicle Store</b>	Matthew Stapleton, Senior Project Manager, Corporate Property	Pre-decision Scrutiny (Executive Councillors decision between 03 - 07 May 2024)
3.	<b>Stamford Transport Strategy</b>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services Charlotte Hughes, Senior Project Leader Highways Infrastructure	Scrutiny Report
4.	<b>Transport - Quarter 3 Performance Report (1 October to 31 December 2023)</b>	Helen Reek, Support Services Manager (Transport Services)	Service Performance Monitoring Report
5.	<b>Road Safety Partnership Update</b>	Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager	Annual Position Report

<b>10 JUNE 2024 - 10:00 am</b>			
	<b>Item</b>	<b>Contributor</b>	<b>Type of Report</b>
1.	<b>Sincil Bank Towns Fund Project</b>	Karl Gibson, Senior Project Leader	Pre-decision Scrutiny (Executive Councillors decision between 24 -28 June 2024)
2.	<b>Rail Recovery and Strategic Role in Providing Connectivity, Supporting Lincolnshire Communities and Economy</b>	Jayne Wingad, Rail Policy Officer Richard Bates, Lead Strategic Planner (Network Planning) for Eastern Region Network Rail Representation TBC	Scrutiny Report
3.	<b>Winter Service Plan 2024-25</b>	Jonathan Evans, Head of Highways Client and Contractual Management Services	Pre-decision scrutiny (Executive Councillor decision between 30 July and 12 August 2024)

<b>10 JUNE 2024 - 10:00 am</b>			
<b>Item</b>		<b>Contributor</b>	<b>Type of Report</b>
<b>4.</b>	<b>Parking Enforcement Procedures Manual</b>	Matt Jones, Parking Services Manager	Pre-decision scrutiny (Executive Councillor decision 17 - 24 June 2024)
<b>5.</b>	<b>Pavement Cafe Licence</b>	Richard Roets, Support Officer-Highways	Scrutiny Report
<b>6.</b>	<b>North Hykeham Relief Road – Compulsory Purchase Order and Side Roads Order</b>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services	Pre-decision scrutiny (Executive decision 02 July 2024)

<b>29 JULY 2024 - 10:00 am</b>			
<b>Item</b>		<b>Contributor</b>	<b>Type of Report</b>
<b>1.</b>	<b>Highways - Quarter 4 Performance Report (1 January to 31 March 2024)</b>	Jonathan Evans, Head of Highways Client and Contractual Management Services	Service Performance Monitoring Report
<b>2.</b>	<b>Major Work Schemes Report</b>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services	Service Performance Monitoring Report
<b>3.</b>	<b>Highways Gully Cleansing/Repair and Surface Water Flooding</b>	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager	Six-monthly Performance Report
<b>4.</b>	<b>Public Transport Annual Update</b>	Helen Reek, Support Services Manager (Transport Services)	Annual Position Report
<b>5.</b>	<b>Scrutiny Panel B – Review of Traffic Management Policy for Lincolnshire</b>	Councillor Gary Taylor, Chairman of Scrutiny Panel B Jonathan Evans, Head of Highways Client and Contractual Management Services Kiara Chatzioannou, Scrutiny Officer	Scrutiny Review Report

<b>16 SEPTEMBER 2024 - 10:00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Type of Report</b>
<b>1. Highways Infrastructure Asset Management Plan 2024</b>	Jonathan Evans, Head of Highways Client and Contractual Management Services	Pre-decision scrutiny (Executive Councillor decision Between 23 and 30 September 2024)
<b>2. Anglian Water Street Works Performance Improvements</b>	Mick Phoenix, Traffic Manager Ashley Behan, Street Works and Permitting Manager	Scrutiny Report
<b>3. Highways – Quarter 1 Performance Report (1 April – 30 June 2024)</b>	Jonathan Evans, Head of Highways Client and Contractual Management Services	Service Performance Monitoring Report
<b>4. Major Work Schemes Report</b>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services	Service Performance Monitoring Report
<b>5. Transport - Quarter 1 Performance Report (1 April 2023 to 30 June 2024)</b>	Helen Reek, Support Services Manager (Transport Services)	Service Performance Monitoring Report

<b>28 OCTOBER 2024 - 10:00 am</b>		
<b>Item</b>	<b>Contributor</b>	<b>Type of Report</b>
<b>1. Highways Gully Cleansing/Repair and Surface Water Flooding</b>	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager	Six-monthly Performance Report
<b>2. Transport Connect Limited (TCL) - Teckal Company Update Annual Report</b>	Helen Reek, Support Services Manager (Transport Services)	Annual Position Report
<b>3. Traffic Regulation Orders Team Performance Report</b>	Jeanne Gibson, Programme Leader - Minor Works & Traffic	Performance Report

03 DECEMBER 2024 - 10:00 am		
Item	Contributor	Type of Report
1. <b>Highways - Quarter 2 Performance Report (1 July to 30 September 2024)</b>	Jonathan Evans, Head of Highways Client and Contractual Management Services	Service Performance Monitoring Report
2. <b>Major Work Schemes Report</b>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services	Service Performance Monitoring Report
3. <b>Transport - Quarter 2 Performance Report (1 July to 30 September 2024)</b>	Helen Reek, Support Services Manager (Transport Services)	Service Performance Monitoring Report
4. <b>Fix-My-Street app Report</b>	Richard Fenwick, Head of Highways Asset and Local Management Services	Performance Monitoring Report

### 3. To be Programmed

**Highways Performance Report** – 3-year Statutory Update following Year 6 Update in 2023 (Spring 2026).

**Rights of Way Improvement Plan** – Pre-decision Scrutiny Report, Executive Decision (Autumn 2025).

### 4. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

### 5. Consultation

#### a) Risks and Impact Analysis

Not applicable to this report.

### 6. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

## **7. Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Kiara Chatziioannou, Scrutiny Officer who can be contacted on 01522 552102, 07500 571868 or by e-mail at [kiara.chatziioannou@lincolnshire.gov.uk](mailto:kiara.chatziioannou@lincolnshire.gov.uk).

## Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
<b>Bus Service Improvement Plan [I032122]</b>	<b>07 and 31 May 2024</b>	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Support Services Manager (Transport Services) E-mail: <a href="mailto:Helen.Reek@lincolnshire.gov.uk">Helen.Reek@lincolnshire.gov.uk</a>	Yes	N/A
<b>Parking Enforcement Procedures Manual [I030731]</b>	<b>17 and 24 June 2024</b>	Executive Councillor: Highways, Transport and IT	Place DLT, Highways and Transport Scrutiny Committee	Parking Services Manager E-mail: <a href="mailto:Matt.jones@lincolnshire.gov.uk">Matt.jones@lincolnshire.gov.uk</a>	Yes	Grantham East; Grantham North; Grantham South; Grantham West
<b>North Willingham Highways Depot - Replacement of Vehicle Store [I032312]</b>	<b>03 and 07 May 2024</b>	Executive Councillor: People Management, Legal and Corporate Property, Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)	Highways and Transport Scrutiny Committee	Senior Project Manager, Corporate Property E-mail: <a href="mailto:matthew.stapleton@lincolnshire.gov.uk">matthew.stapleton@lincolnshire.gov.uk</a>	Yes	Market Rasen, Wolds
<b>North Hykeham Relief Road – Compulsory Purchase Order and Side Roads Order [TBC]</b>	<b>02 July 2024</b>	Executive	Highways and Transport Scrutiny Committee	Head of Highways Infrastructure and Laboratory Services E-mail: <a href="mailto:sam.edwards@lincolnshire.gov.uk">sam.edwards@lincolnshire.gov.uk</a>	Yes	West
<b>Winter Service Plan 2024 [I032147]</b>	<b>30 July and 12 August 2024</b>	Executive Councillor: Highways, Transport and IT	Place DLT, Highways and Transport Scrutiny Committee	Head of Highways Client and Contractual Management Services E-mail: <a href="mailto:jonathan.evans@lincolnshire.gov.uk">jonathan.evans@lincolnshire.gov.uk</a>	Yes	All Divisions
<b>Highways Infrastructure Asset Management Plan 2024 [I0323995]</b>	<b>23 and 30 September 2024</b>	Executive Councillor: Highways, Transport and IT	Place DLT, Highways and Transport Scrutiny Committee	Head of Highways Client and Contractual Management Services E-mail: <a href="mailto:jonathan.evans@lincolnshire.gov.uk">jonathan.evans@lincolnshire.gov.uk</a>	Yes	All Divisions

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